

First Unitarian Universalist Church
Board of Trustees
Minutes
May 18, 2017

Board		Present	Absent
Chair	Ginnie Vogts	X	
Vice Chair	Carolee Noonan	X	
Treasurer	Debra Boyd	X	
Secretary	Jim Conlan	X	
	Karen Dawson		X
	Marge Lynd	X	
Youth Rep	Lee Cook		X
Youth Rep	Alex Barr		X
Staff			
Sr Interim Minister	Rev. Jennifer Brooks	X	
Assoc. Minister	Rev. Eric Meter	X	
Minister of Religious Education	Lane Campbell		X
Administrator	Brian Hagemann		X
Guests			
Martha Gifreda	Volunteer Comptroller	X	

1	Opening and Welcome <ul style="list-style-type: none"> • Chalice lighting • Centering: Opening words- Ginnie • Check-in with staff and Board Members 	7:00
2	<ul style="list-style-type: none"> • Purpose of Special meeting- Ginnie <p><i>*The Board needs to work with the Coordinating Team together on the budget so that we will be more prepared to vote on the budget in the May board meeting next Wednesday.</i></p> <p><i>*The Congregation has been invited to show transparency and be inclusive with the budget process. This meeting will show the importance of pledging. The Congregation can also use this meeting to ask any questions.</i></p>	7:10
	2017 Financial projection- Martha <p><i>*The projection for the end of the fiscal year on June 30th 2017 will have a surplus of \$7,300.</i></p> <p><i>*The numbers being reviewed are the Operating Funds only.</i></p> <p><i>*Expenses have been reduced due to the suspension of our</i></p>	

	<p>payments to the UUA for denominational support. The budget was \$39,228 and the projection for the year will be \$22,533. This is 47% of the dues that are owed.</p> <p><i>*Building and Grounds was lower than budgeted due to the mild winter. The budget was \$95,620 and the projection is \$87,565.</i></p>	
3	<p>Status of pledge collection- Jennifer, Carolee 7-18</p> <p><i>*The numbers presented have been put together as of May 18th.</i></p> <p><i>*There has been an 11% pledge increase</i></p> <p><i>*Less than 30% have not responded but they continue to pay but do not tell us what they are going to do. This is a persistent problem.</i></p> <p><i>*There is \$11,000 that is not being counted and that reflects people that have not been paying.</i></p> <p><i>*For this fiscal year, the pledging amount was \$691,000 and for the next year the projected pledge will be \$727,000. With new member pledges, it will be \$747,000</i></p> <p><i>*Ginnie and Rev. Jennifer will speak this Sunday with a pledge message. There is a need for \$17,600 to reach the budget goal.</i></p>	7:12
4	<p>2018 Budget – Jennifer, Martha</p> <p>Purpose: Discuss and update</p> <p><i>*CT and Finance recommends creating an Operating Reserve that would be used when the need arises. This amount should be around \$15,000 to \$20,000.</i></p> <p><i>*CT and Finance also recommends a Capital Reserve Fund and contribute to it every year. This would be used for big ticket items like a roof. The amount would need to be larger than the Operating Reserve. We may have a surplus from the Green and Growing Campaign of around \$30,000 that could be used to start this fund.</i></p> <p><i>*An analysis would need to be done to get an idea of the amount needed on a Capital Reserve.</i></p> <p><i>*The board will need to make this decision to create these designated funds and more discussion on what if any amount is put into them now.</i></p> <p><i>*The stewardship campaign is not done and will be sharing this information on Sunday. There is hope that the \$17,600 can be pledged before the board meeting on Wednesday the 24th.</i></p> <p><i>*There is no fat in this budget for FY18</i></p> <p><i>*Pledging is up 11% but still need \$17,600</i></p> <p><i>Refer to the doc called Ways to Balance the FY 2018 Budget 5/18/17</i></p> <p><i>*None of these items listed for cutting is recommended.</i></p> <p><i>*The pledge message will talk about potential cuts.</i></p> <p><i>*Options to the budget can be presented on Wednesday. The budget could be presented to the congregation in June and that an additional amount is needed. If not there would be the budget that had the cuts ready to go.</i></p> <p><i>*A simplified pledge form will be used on Sunday.</i></p> <p><i>*Pledge message should be sent via email and calling.</i></p>	

	<p><i>*Response rates for pledging is around 72% this year compared to 60% last year.</i></p> <p><i>*Currently there are 152 pledges that have not responded.</i></p>	
5	<p>Designated Funds- Jennifer</p> <ul style="list-style-type: none"> • Keep as restricted • Dissolve asap • Still needs consultation <p>Purpose: Discuss</p> <p><i>*There is not a large dollar amount to be used from restricted funds.</i></p> <p><i>*There could be some funding for choir, caring committee.</i></p> <p><i>*It is possible to have \$5000 in cuts that are not too painful or use restricted funds.</i></p>	7:20
7	Questions from members- Ginnie, Jennifer	7:50

Open Action Items and Potential Future Agenda Topics

1. Areas for Board visioning: Engage Diversity
2. 2018 Budget approval
3. Annual Congregational meeting

Completed:

Successful FOV Fall Campaign
 Volunteer Comptroller approved
 Staff recommend Safety Program for review
 Search team presented draft Senior Minister contract for review
 Beyond Categorical Thinking workshop completed
 Covenant adopted
 Board vote on proposed Senior Minister contract at Oct Board meeting
 Stewardship workshop completed
 MLK Service project done and ongoing
 Mid-year meeting, Feb 5
 Auction
 Spring Giving Campaign
 Calling of Settled Minister- May 7
 Vision for Community