

**FIRST UNITARIAN UNIVERSALIST CHURCH**  
**Board of Trustees**  
**Monthly Meeting, Wednesday, January 23, 2013**

**Attendance:** Nina Lewis, Dennis Rankin, David Douglas, Leslie Armstrong, Dan Baer, Chuck Wolfe

Chair: Beth Jewell, Co-Chair: John McCrystal, Treasurer: Phyllis Byard, Secretary: Betsy Duckworth, Tim Hooks, Past Chair

Staff: Rev. Mark Belletini, Sr. Minister, Rev. Eric Meter, Associate Minister, Jolinda Stephens, DRE, Brian Hagemann, Church Administrator

Youth Rep: Gus Roussi

Absent: Bill Keating

Guests: Sandy Lindahl, Ackley Consulting, Dave Richter

<b>1</b>	Chalice Lighting, Centering, Check in (Dennis Rankin-Board Reading)
<b>2</b>	Consent Agenda: approve December 2012 meeting minutes. Dan Baer moved to accept the minutes, David Douglas seconded and the minutes were approved.
<b>3</b>	<p>Roof Report &amp; Motion to Hire Outside Counsel: Brian, Dave Richter, Dan Dave Richter presented the Report of the Building &amp; Grounds Committee, which prioritizes needs of the church property: The roof is a top priority, as it is at the end of its lifespan at 21 years and has suffered recent hail damage this past spring; new doors for the worship center and gallery as the current doors are rotted, allowing air in as well as small animals. Lincoln Construction is working with Brian to give an estimate for a repair/replacement plan. The large spruce tree in the courtyard is dying and needs to be removed. A new church sign will be needed when the rain garden is completed with the roadwork completion out front.</p> <p>Motion to hire outside legal counsel: A proposal to hire outside legal counsel to pursue an insurance appeal of the denial of our claim for damages to the roof from the hail storm. The law firm reviewed is Kitterick, Lewis &amp; Harris LPA, who will pursue the claim on a contingency basis so no legal fees will be expended. The contingency contract was reviewed by Chas Williams and the Board, discussion ensued and Dan Baer moved to accept and approve the legal contract. The motion was carried.</p>
<b>4</b>	Treasurer's Report: Phyllis presented the report, which is attached. Holiday Appeal was successful; Auction—status is good. (Phyllis Byard, David Douglass)
<b>5</b>	Meeting and Discussion with Sandy Lindahl about the Capital Campaign recommendation in the Coordination Task Force Report and 2011 Strategic Plan, and determination of next steps (Sandy Lindahl, Board, All) Continuing discussions that have been engaged for months. Sandy recommended listening groups and discussions to gauge enthusiasm and the level of commitment to a capital campaign. If the feedback is flat, the Board will revisit the discussion at a later time. A feasibility study is not recommended unless a division in the church leadership is apparent which is not evident. A feasibility study would cost several thousand dollars and takes months

	and is not recommended at this time. The discussion of a commitment to a capital campaign will be presented at the Mid-Year Meeting and that between now and the Annual congregational meeting, there will be much study of the congregation's interest, energy and commitment to a mission-based capital campaign. Discussion of the property needs and expenses, mortgage retirement and what the congregation sees as necessary or desired will invite full congregational participation. If the congregational support is there, the congregational vote on conducting a capital campaign would occur at the Annual Meeting in June. Costs and expenses of conducting a capital campaign will be presented at the Annual Meeting along with the mission sought and the goal of the campaign. Motion was made by Dennis Rankin and seconded by Dan Baer to enter into a preliminary contract with Sandy Lindahl for the exploratory feedback discussion with the congregation over the next three months.
6	Proposed revisions to Congregational Sponsorship Policy (Eric, Beth) – Tabled until February Board Meeting due to capital campaign discussion
7	Communications Task Force policy proposal (Chuck Wolfe) - Tabled until February Board Meeting due to capital campaign discussion.
8	Thank You Notes –Announcements, and Updates—Request for Board input to Stewardship (see email from Beth to Board members sent out on January 11 and re-sent on January 20); Mid-Year Meeting Feb 3.
9	Adjourn: 9:26 p.m.

#### **IMPORTANT DATES FOR YOUR CALENDAR**

**Saturday, January 26, 2013: Winter Board Retreat:** The Board will be attending the Art of Developing Meaningful Conversations event scheduled from 2:00 PM to 6:00 PM

**Sunday, February 3, 2013: Mid-Year Meeting: 12:45 pm to 3:00 pm**  
**Board members needed to volunteer for kitchen clean-up (2); registration and sign-in tables and quorum headcount (4); microphone assistance during meeting (2)** *Everyone is asked to bring finger food to share for quick lunch in Fellowship Hall before the meeting.* Please let Beth know what task you can volunteer for.

**Saturday, February 9, 2013: 9:00 AM to 1:00 PM Steward Training for Annual Budget Drive—All Board Members are asked to serve as stewards**