

FIRST UNITARIAN UNIVERSALIST CHURCH
Board of Trustees

Minutes – Monthly Meeting

Sept.26, 2007

Present: Chas Williams, Chair,
Debra Boyd, Treasurer; Jim Bailey, Ben Blee, David Carr, Judy Houston,
secretary, Dan Hronek, Jim Pinkham, David Easter, Tony Skrabak, Kate
Power

Absent: Bob Gordon

Staff Present: Wendy Fish, Associate Minister;
Michael Brennan, Church Administrator, Caroline Balderston Parry, Int.
Dir. Of Religious Education

Staff Absent: Mark Belletini. Senior Minister

1. Opening Words and Lighting of Chalice

With the lighting of the chalice, Chas read a page from the archives, a vision for the church from 1988. We each briefly stated what we need to put aside to be wholly present.

2. Review agenda/ Approve Minutes of Aug., 2007 meeting/ Vote

Corrections to the minutes were noted. Ben Blee moved and Jim Pinkham seconded approval of the minutes of the Aug., 2007 meeting as corrected.. Motion carried.

3. Staff Highlights and Information Sharing

A combined staff report, put together by all staff members, was presented orally by Caroline Balderston Parry. Wendy just returned from the OMD clergy retreat. Nine people attended the youth advisory training. A new group has formed, Parents of Infants and Toddlers, and increases the number of hospitality and grace activities. The staff supported Bread activities. Caroline stated that we need to find a solution for transportation needs and begin a roster of volunteers for transport of seniors. Michael reminded us of a meeting on Nov.3 to discuss and evaluate the U.U principles as requested by the UUA Commission on Appraisal. The need for people to clean up the kitchen after activities was discussed.

4. Appointments and Authorizations

A motion was made by Dan Hronek to appoint Sandy Aska as chair of the arts and space team. It was seconded by David Carr. The motion carried. A motion was made by Jim Bailey to appoint Olwen Firestone as the chair of the Communications Committee. It was seconded by Ben Blee . Michael recommended that we have a board liaison to the Communications Committee. The motion was amended by Jim Pinkham that we appoint Olwen with a future liaison to be appointed later.The motion carried. A motion was made by Tony Skrabak and seconded by David Carr to authorize Kathleen Fowler to perform marriages. The motion passed. A motion was made by Ben Blee to appoint Dan Hronek as the board liaison to the Membership Committee. A motion was made by David Easter

and seconded by Tony Skrabak to make appointments to the DRE search committee. The motion carried.

5. View JUC Video

We viewed the JUC video titled “Ideas for Growth”, the mechanics of creating a welcoming congregation. We discussed what keeps people coming back to the church.

6.Reports from the Leadership Teams

Team #1 reported on the membership and welcoming tasks they are working on. Team #2 worked at the fellowship dinner setting up tables and will be working on the open space event. Team #3 met with team #1 to discuss a tasks concerning social justice.

7. Comments on Draft of Social Justice

Chas encouraged us to evaluate the draft of the social justice survey and report our comments.

8. Thank you Notes and appreciations.

A list of cards to be sent was given to Judy.

9. Treasurer’s Report

The end-of-year has been closed for ’06-’07. Debra reported that we met our expectations and are in excess of \$12,000. We still have some outstanding pledges and an uncollected balance from the Capital Campaign in the approximate amount of \$98,000. She stated that it is time to look at refinancing as the first note is due for renewal in April of 2009 and the second note is due in Dec., 2009.

10. Open Space Event

Chas reminded us of the Open Space Event occurring Sept. 29 and 30 . It was suggested that we post the results of the board’s open space event with the outcome of the all church event.

11.Mid Year Board Retreat

The date for the retreat will be Jan. 18 and 19, 2008..

12.Motion to Allow the Archive Committee to destroy documents.

Linda Thompson presented a written request to permit the archive committee to destroy certain aged documents. The motion was made by Tony Skrabak and seconded by David Carr to destroy the following records: 1. Candidates resumes (after two years). 2. Pledge materials including detailed pledge records with years, addresses, amounts, and hardship requests. 3. Proposals from architects-not contracted. 4. Letters of a personal nature that reflect badly on sender or another member. 5. Duplicate search packets (other than copies already in the library). 6. Monthly detailed financial reports by Paul Vancouver, over 10 years old. 7. Monthly detailed membership records by Paul Vancouver, over 10 years old. 8. Evaluation materials of all staff and employees who have left the employment of the church. The motion carried.

13. Announcements

Chas gave reminders about the Open Space Event and encouraged us to get the registrations in for the OMD Conference on Church Growth to be held on Oct. 6

14.Adjourn

A motion to adjourn was made and passed.

