


First Unitarian Universalist Church Columbus, Ohio		
Chapter: V. Property and Facilities		Source: Memorial Garden Committee
Title: Memorial and Scatter Gardens		
Approved by: Board of Trustees		Date Approved: July 25, 2005
Effective Date: July 25, 2005		Date of Last Review:

1. The use and maintenance of the Memorial Garden and Scatter Garden is under the exclusive control of the Board of Trustees and the Memorial Garden Committee as designated by the Board. No individual shall acquire any right whatsoever with respect to the use or appearance of the Memorial Garden or the Scatter Garden, its plaques, bricks, markers or other appearance items. The Board may remove, alter, modify or relocate the Memorial Garden, Scatter Garden or any related memorial bricks, plaques, markers or other items connected therewith at its sole discretion.
2. The following persons are eligible for commemorative bricks and/or plaques in the Memorial Garden or interment of cremains in the Scatter Garden: (a) a member, past or present, of the church, (b) a spouse, partner, parent, child or other relative of a member of the church; (c) any friend of the church who is or was an active participant of the church financially or through service; or (d) commemorative bricks may be purchased by a, b, or c above in the memory of a friend(s); or (e) any other person whom the Board of Trustees shall accept for a commemorative brick or plaque or for interment of cremains. The Board of Trustees reserves the right to refuse any application for a commemorative brick or plaque or interment of cremains, which in the sole opinion of the Board would be harmful to the reputation, programs, religion or philosophy of the church.
3. Eligible person may be remembered by a commemorative brick. These names will not be recorded in the Memorial Register.
4. The cremains of any persons accepted for interment may be scattered in the Scatter Garden at such location as is designated by the Memorial Garden Committee, in its sole discretion. None of the cremains will be recoverable or preserved intact. The actual physical location of the interment itself will not be marked except in such generic manner as the Memorial Garden Committee shall decide in its sole discretion.
5. The names of persons whose cremains are interred in the Scatter Garden will be entered in a permanent Memorial Register maintained by the Memorial Garden Committee. At the request of the applicant, the name of the person interred shall be added to the granite plaque located on the exterior of the East wall of the sanctuary in the scatter area. The plaques are of uniform style bearing the name of each person whose cremains are interred in the Scatter Garden and shall be maintained by the Memorial Garden Committee. Those eligible as above may be listed on a plaque and shall be listed in the Memorial Register.
6. The Board of Trustees will establish a schedule of fees for the use of the Memorial Garden and Scatter Garden pursuant to these policies. All fees are to be paid with the application for use, and in the event that the application is refused, the fees shall be forthwith returned to the applicant. All monies collected for fees will be used for the purpose of maintenance and care of the Memorial Garden, Scatter Garden, Memorial Register, and the purchase, engraving, and installation of memorial bricks and plaques.

A. Fees

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| 1. Interment / Plaque Inscription | \$300.00 |
| 2. Commemorative Brick | \$200.00 |
| 3. Both 1 & 2 | \$400.00 |

B. Fee Waiver

Interment fees may be waived or reduced based on hardship at the sole discretion of the ministers. The Application for Interment and the Interment Register sheet must still be completed and left in the Memorial Garden Committee Chair's mailbox.

7. The Memorial Garden Committee shall from time to time adopt administrative rules and regulations pertaining to the use, appearance, maintenance, costs, improvement and perpetuation of the Memorial Garden, Scatter Garden, memorial plaques, bricks and Memorial Register.

8. No interment of cremains or any memorial service to be held in the Memorial Garden or Scatter Garden shall be conducted without the prior approval of the Memorial Garden Committee or a minister of the church, nor shall any permanent flowers, plants, or decorations be placed in or about the Memorial Garden and Scatter Garden without the approval of the Memorial Garden Committee. Those wishing to memorialize family members are encouraged to do so by donating flowers for a church service by prearrangement with the worship Committee or making a donation to the Memorial Garden for perpetual care.

9. Applications for and Acceptance of Interment of Cremains in the Scatter Garden and applications for commemorative bricks are located in the volunteer workroom in folders on the work table.

Revision I	Approved by Board of Trustees	July 25, 2005
Original		May 26, 1998