

**First Unitarian Universalist Church  
Board of Trustees  
Meeting Minutes  
June 26, 2019**

<b>Board</b>		Present	Absent
Chair	Seth Kraut	X	
Vice Chair	Allie Bonsteel	X	
Treasurer	Jeff Boughton	X	
Assistant Treasurer	Laura Hartman	X	
Secretary	Greg Denby	X	
	Jim Conlan	X	
	Carolee Noonan	X	
	Larry Drake	X	
	Lisa Brant	X	
	Heather Pearson	X	
Youth Rep			
Youth Rep	Lilly Colegrove		
<b>Staff</b>			
Sr Minister	Rev. Marian Stewart	X	
Assoc. Minister	Rev. Eric Meter	X	
Administrator	Brian Hagemann	X	
<b>Guest</b>			

7: 00	<p>Opening and Welcome</p> <ul style="list-style-type: none"> <li>• Chalice lighting and Opening words</li> <li>• Check-in</li> <li>• Circulate thank you cards</li> </ul>	
7: 10	<p>Consent agenda:</p> <p><b>All scheduled endowment transfers have not been made yet. This item was tabled until more information is available.</b></p> <p><b>The board needs to identify two youth members for the board. The youth group votes for these members. We will wait until August to finalize youth members for next year.</b></p> <p>Please see documents in Board of Trustees Shared Drive</p> <ul style="list-style-type: none"> <li>• Approval of May 2019 Minutes</li> <li>• Approval of changes to Governance Policy as proposed</li> <li>• Approval of Laura Hartman as church Treasurer</li> <li>• Approval of Judy Kleen as Chair of the Personnel Committee</li> <li>• Approval of Kay Gaskill as a member of the Personnel Committee</li> </ul> <p><b>Consent agenda approved unanimously.</b></p>	Seth/Allie
7: 15	<p>Staff/Committee/Youth Status</p> <ul style="list-style-type: none"> <li>• Is there anything the Board needs to know?</li> <li>• Is there anything you need the Board's support in?</li> <li>• Is there anything you need the Board to decide?</li> </ul>	
7: 30	<p>Executive Session</p> <p><b>Allie moved to go into Executive Session. Greg seconded. Allie moved to come out of Executive Session. Larry seconded.</b></p>	Seth/Allie
7: 45	<p>Confirmation of July/August meeting dates</p> <p><b>Board new member welcome event will be on July 31. Carolee will host a potluck at her house - 306 Frontenac PL. We will begin at 6:30.</b></p> <p><b>Board retreat will be held on 8/24. It will be from 9:00 to noon at church.</b></p>	Allie
7: 50	<p>Annual Meeting recap</p> <p><b>Congregational feedback – Jeff and Allie did a good job of presenting the budget. The meeting was uncontentious.</b></p>	All
8: 00	<p>Finance Committee update--Any ideas for outcomes?</p> <p><b>Allie attended the May and June Finance Committee meetings. The Finance Committee is experiencing some frustration due to the current unclear relationship with the board and a lack of communication. There</b></p>	Allie/Jeff

	<p><b>was not enough time for the Finance Committee, board and ministers to discuss the options presented for an important budget decision.</b></p> <p><b>Allie presented her ideas on goals for the Finance Committee-</b></p> <p><b>Short term-</b>  <b>Update policy with roles, terms, etc.</b>  <b>Develop three-year projection for budget.</b>  <b>Monthly financial report to board.</b>  <b>What is the most effective financial report for the board?</b>  <b>The committee needs two to three new members and a chair.</b></p> <p><b>Pledges are \$9000 in black as of 6/24/19.</b></p> <p><b>There was discussion of different approaches to and schedules for pledge drives and about the schedule for the fiscal year.</b></p> <p><b>What information does the board need on an ongoing basis from the FC.</b></p> <p><b>Long term –</b>  <b>Finance and stewardship should be coordinating with each other.</b>  <b>The Finance Committee did a strategic planning report in 2015. This should be updated.</b></p>	
8: 15	<p>Reports--What information does the Board need to know?</p> <p><b>Marian reported positive progress in the reorganizing the RE program.</b>  <b>CT met with Toney Skrabak to discuss adult RE.</b>  <b>All additional positions will have a start date of 7/1/2019.</b>  <b>Next year's schedule will allow an hour between services for RE and other educational programs for youth and adults.</b>  <b>The ministers are planning new approaches to programs and services to appeal to all levels of the congregation.</b></p>	Allie/Seth /Marian
8: 30	<p>Board Assignment discussion</p> <p><b>For next year:</b>  <b>Everyone should be helping to keep the pulse of areas of the church, a focus on what is going well and what is not.</b></p> <p><b>Larry - SYC</b>  <b>Greg – Personnel</b>  <b>Seth – Nominating/ Stewardship</b>  <b>Lisa – Congregational Life Coordinator/Stewardship</b>  <b>Heather – RE</b></p>	Allie

	<b>Allie - Finance</b>					
<b>8: 40</b>	<b>Introduction to Allie's Big Question idea</b> <b>Long term plan for listening sessions.</b>  <b>Creating community</b> <b>Working for justice</b> <b>Engaging diversity</b>  <b>See grid below-</b>				<b>Allie</b>	
		<b>2019</b>	<b>2020</b>	<b>2021</b>		<b>Month</b>
	<b>Creating Community</b>	<b>Nurturing</b>	<b>Caring</b>	<b>Celebrating</b>		<b>October</b>
	<b>Working for Justice</b>	<b>Learning</b>	<b>Doing</b>	<b>Reflecting</b>		<b>December</b>
	<b>Engaging Diversity</b>	<b>Welcoming</b>	<b>Listening</b>	<b>Empowering</b>		<b>March</b>
	<b>Question 1</b>	<b>How can we, as a congregation, better create community through nurturing?</b>				
	<b>Question 2</b>	<b>How can we, as a congregation, better work for justice through learning?</b>				
	<b>Question 3</b>	<b>How can we, as a congregation, better engage diversity through welcoming?</b>				
	<b>Question 4</b>	<b>How can we, as a congregation, better create community through caring?</b>				
	<b>Question 5</b>	<b>How can we, as a congregation, better work for justice through doing?</b>				
	<b>Question 6</b>	<b>How can we, as a congregation, better engage diversity through listening?</b>				
	<b>Question 7</b>	<b>How can we, as a congregation, better create community through celebrating?</b>				
	<b>Question 8</b>	<b>How can we, as a congregation, better work for justice through reflecting?</b>				

	<p><b>Question 9</b>      <i>How can we, as a congregation, better engage diversity through empowering?</i></p>	
<p>8: 55</p>	<p>Wrap up and Closing:</p> <ul style="list-style-type: none"> <li>• What does Board need to communicate to congregation?</li> <li>• Thank you cards for next month. Please email Names/Reasons to <a href="mailto:larrydrake50@sbcglobal.net">larrydrake50@sbcglobal.net</a></li> <li>• Board Process Observation <ul style="list-style-type: none"> <li>○ Did we focus on governance work?</li> </ul> </li> <li>• Extinguish the Chalice <ul style="list-style-type: none"> <li>○ I put my hand in your hand so that we can to together what I cannot do alone.</li> </ul> </li> </ul> <p><b><i>Board adjourned at 9:20.</i></b></p>	<p>All</p>
	<p><b>Upcoming:</b></p>	