

**First Unitarian Universalist Church**  
**Board of Trustees**  
**Minutes**  
**April 25, 2018**

With love at the center the **vision** of First Unitarian Universalist Church of Columbus is to transform and heal ourselves and our world through reason and love.

The **mission** of this church is to fulfill its vision by...  
 Creating community through caring, nurturing, and celebrating  
 Working for justice through learning, reflecting, and doing  
 Engaging diversity through welcoming, listening, and empowering

**Board Goals**

1. **Finalized Mission and Vision - complete**
2. **Practice partnership governance including a strategic plan**
3. **Are we rising to the challenge? Energize stewardship efforts to fulfill our vision.**

**Staff Goals (from Board retreat)**

1. **Finalize Mission and Vision - complete**
2. **Create Opportunities for engagement in Justice-making**
3. **Increase attention to all stages of membership to make First UU a hub for new members and older members alike.**

<b>Board</b>		Present	Absent
Chair	Carolee Noonan	X	
Vice Chair	Seth Kraut	X	
Treasurer	Jeff Boughton	X	
Secretary	Jim Conlan	X	
	Karen Dawson	X	
	Ginnie Vogts	X	
	Larry Drake	X	
Youth Rep	Lee Cook	X	
Youth Rep	Nate Blake	X	
<b>Staff</b>			
Sr Minister	Rev. Marian Stewart	X	
Assoc. Minister	Rev. Eric Meter	X	
Minister of Religious Education	Lane Campbell	X	
Administrator	Brian Hagemann	X	
<b>Guests</b>			

7:00	Opening and Welcome <ul style="list-style-type: none"> <li>● Chalice lighting and Opening words</li> <li>● Check-in</li> <li>● Circulate thank you cards</li> </ul>	Lee Carolee Larry
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7:10	<p>Consent agenda: Please see documents in Board of Trustees Shared Drive</p> <ul style="list-style-type: none"> <li>● Approval of March minutes</li> <li>● Staff reports</li> </ul> <p><b>*Approved by the Board</b></p>	Carolee
7:11	<p><b><u>Finance</u></b> <b>Governance</b> Finance Committee Reports Members of the Finance Committee are appointed by the Board</p> <ul style="list-style-type: none"> <li>● Term ends 6/30/18 - Ginnie Vogts and Judy Kleen <ul style="list-style-type: none"> <li>○ Suggest Lenora __ and Karen Keenan</li> </ul> </li> <li>● Term ends 6/30/19 - Marge Lynd and Bill Fiorini (chair)</li> <li>● Term ends 6/30/20 - Doug Kauffman and Kathy Lin</li> </ul> <p>Resignation effective immediately - Kathy Lin due to impending birth</p> <ul style="list-style-type: none"> <li>○ Suggest Dan Hronek</li> </ul> <ul style="list-style-type: none"> <li>● Treasurer - Jeff Boughton</li> <li>● Need Assistant Treasurer</li> </ul> <p><b>Ministry</b> Budget for FY19 The Next Five Years: Future Needs and Opportunities</p> <p><i>*Discussion on next fiscal year's budget will take place next month.</i> <i>*Tentative date of May 29th at 5:30 can be used if more time is needed after May 23rd meeting.</i> <i>*There are three positions that need filled on the finance committee with a three-year term.</i> <i>*Ginny and Judy will be ending their time and Kathie Lynn has resigned.</i> <i>*Dan Hronek has been asked to step in for Kathie Lynn.</i> <i>*Lionor Abruzzo has expressed interest at being on the finance committee. She can server at the end of June or she may be asked to have the role of assistant treasurer.</i> <i>*Karen Keenan may be interested in being on the finance committee.</i> <i>*This will be revisited next month</i> <i>*Brian is working on a five-year budget plan that will be presented early next year. The document is in the March folder.</i></p>	<p>Jeff Carolee</p> <p>Brian</p>
7:40	<p><b><u>Stewardship</u></b> <b>Ministry</b> Please see the Administrator's Report to the Board in the April folder</p> <p><i>*Brian updated that the projected budget will be based on the 55% of the pledges we have in hand and the flat rollovers with\$20,000 for new members. This will adjust as the percentage of pledges changes.</i> <i>*Current year is still tracking to meet the pledge goal.</i> <i>*Part of the unknown for next year's budget is the dollar figure with the new MRE/DRE position.</i> <i>*The second unknown is the fact that we are losing both of our custodial people and need to figure out how this position will be handled in the future.</i> <i>*The underlying debt will be handled from the money from the Acorn Society. Around\$48,000 is expected which could be also used for a capital and</i></p>	<p>Brian</p> <p>All</p>

	<p><i>operating reserve.</i></p> <p><b>Governance</b>          Are we rising to the challenge? Energize stewardship efforts to fulfill our vision</p> <p><i>*Communication is needed in multiple ways</i>  <i>*Tuesday talk and/or Friday blast can be used for communicating the budget.</i></p>	
7:50	<p><b><u>Membership and Welcoming Ministry</u></b></p> <p><i>*Membership planning meetings to enhance or augment what we are doing</i>  <i>*One outcome of these meetings was to change the name of the Membership Team to the Welcoming and Engagement Team.</i>  <i>*Looking to change membership classes from just one to multiple classes. This will help foster relationships and then move into the new member covenant group.</i>  <i>*The former adult programs team is now the engagement team is now rebuilding.</i>  <i>*Board follow-up to talk to members and refer them to the ministers if there is an interest in one of the areas around membership.</i></p> <p><b>Governance</b>  <i>*Seth is leading on the Governance side</i></p>	Marian Eric Seth
8:00	<p><b>Youth Report</b></p> <p><i>*Lee/Nate have been working on the job description of the youth rep.</i>  <i>*May 6<sup>th</sup> will be the elections for a youth board member.(2 year term)</i></p>	Lee/Nate
8:05	<p><b>Nominating Committee</b></p> <p>The Nominating Committee has questions about the Annual Meeting:</p> <ul style="list-style-type: none"> <li>● How will absentee voting work and be communicated? This is important as the committee determines ways to communicate information on the candidates running for offices. The committee feels absentee voting is a good way to engage more young families and people who might be out of town at that time.</li> <li>● When will the Agenda for the Annual Meeting be developed/shared?</li> <li>● When is the Annual Report from Committees/Teams due? Now that the have completed their work in developing candidates for the ballots, they are planning their next few meetings, so understanding the schedule and due dates would be helpful.</li> <li>● Can there interesting activities for older children to potentially make it easier for parents of children to attend because their children would want to come to an activity? We'd need to market the activities so families know.</li> </ul> <p><i>*There are now 6 people selected to run for the nominating committee and 2 for the board for the June ballot.</i>  <i>*Judy Vasquez will run again for monitor.</i>  <i>*Questions on absentee voting and they encourage absentee balloting to continue.</i>  <i>*If there is an amendment at the meeting the absentee ballots would not count.</i></p>	Karen

	<i>*Karen and Ginny will work on the process for absentee balloting.</i>	
8:15	<p><b>Planning the Annual Meeting</b></p> <ul style="list-style-type: none"> <li>● One service at 10 with meeting at 11:30-1:30?</li> <li>● Nominating Committee</li> <li>● Budget</li> <li>● Constitutional Changes <ul style="list-style-type: none"> <li>○ Please see the draft of proposed changes in the Board drive</li> <li>○ Eliminate Executive Committee and Board meets twice monthly</li> </ul> </li> <li>● Senior Minister</li> <li>● Board Chair</li> </ul> <p><i>*Food will be provided. Larry and Seth will help provide food.</i></p> <p><i>*Sign-in will be in the gallery</i></p> <p><i>*Nominating will create the ballots</i></p> <p><i>*Put the budget online the Friday before the meeting.</i></p> <p><i>*Memorial moment will be done by Eric. (Suggested at the beginning of the meeting)</i></p> <p><i>*Update from the RE Search Committee</i></p> <p><i>*Reference where the Annual Report is located on the website</i></p> <p><i>*5-minute limit on speakers</i></p> <p><i>*Eric will put together the slides. They need to be in by June 1st.</i></p> <p><i>*Judy will create the agenda from the list that Carolee will send out. The final version can be sent out to the board email.</i></p>	Carolee
8:40	<p><b>Creating the Annual Report</b></p> <ul style="list-style-type: none"> <li>● Who does what?</li> </ul> <p><i>*Annual report is on the website under governance documents and is a summary of our year. It needs to be in by May 16th.</i></p> <p><i>*Board will ask finance, personnel and nominating for their annual reports.</i></p>	Ginnie Ministers Brian
8:45	<p><b>Strategic Planning / Churchwide Justice Focus</b></p> <p>The Big Questions - Where are we going? Are we leading? ...to be continued at the Board Retreat on May 6<sup>th</sup></p>	All
8:55	<p>Wrap up and Closing:</p> <ul style="list-style-type: none"> <li>● What does Board need to communicate to congregation?</li> <li>● Thank you cards for next month. Please email Names/Reasons to <a href="mailto:larrydrake50@sbcglobal.net">larrydrake50@sbcglobal.net</a></li> <li>● Board Process Observation <ul style="list-style-type: none"> <li>○ What did we do well at this meeting?</li> <li>○ Did we stay on governance work?</li> <li>○ What could do differently for the next meeting?</li> </ul> </li> <li>● Extinguish the Chalice <ul style="list-style-type: none"> <li>○ I put my hand in your hand so that we can to together what I cannot do alone.</li> </ul> </li> </ul>	All  Lee

	<p><b>Upcoming:</b>  May 6, 1:00-5:00 in room 7 - Board Retreat to consider the Big Questions  June 3, 11:30 - 1:30 Annual Meeting  June 18, 6:00-8:00 Orientation and Welcome for New Board Members - All members to attend (?location)</p>	

Keeping Track of Congregants Ideas:

I LOVE the new vision statement. Are church tee-shirts in the plans (or coffee mugs)?

Vision statement on the front, mission on the back, artwork by the Ballieuls ??

To Do:

Changes to the governance policy (standing rules)